

**St Robert Home & School Events  
Technological Support Form**

Event Name \_\_\_\_\_

Date of Event \_\_\_\_\_

Lighting Needs

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sound System Needs

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Power Needs (cords, outlets)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Hours of Event set-up

\_\_\_\_\_  
\_\_\_\_\_

Hours of Event clean –up

\_\_\_\_\_  
\_\_\_\_\_

Practice/Rehearsal times that require tech support

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the event require a Tech person to be on site during the event itself?

\_\_\_\_\_  
\_\_\_\_\_

Other Information

\_\_\_\_\_  
\_\_\_\_\_

**Submit to Kent Maly ([malyfamily@gmail.com](mailto:malyfamily@gmail.com)) in advance of your event**

