

St. Robert Home and School Meeting Minutes, March 20, 2019

Present

Lauren Beckmann, Lisa Lesjak, Carrie Kohloff, Jodie Tabak, Eileen Cahill, Amy Rickmeier, Doris Brosnan, Holly Ganther, Barb Henderson, Krystia Nora, Susan Sprenger, Erin Stilp, Lisa Makowski

Excused Absences

Cory Wycklendt, Lauren Foy

Reflection: Lisa Lesjak

At 6:34 Eileen Cahill called the meeting to order.

The minutes from the January 16, 2019 and Feb. 20, 2019 meetings were approved.

The April meeting was rescheduled to Mon, April 15, 2019 to ensure a quorum is present to vote on the 2019-2020 Home & School budget.

President's Report (Eileen Cahill)

- Board members were asked to solidify terms for the 2019-2020 school year and continue to recruit for open positions as they are identified. The proposal for a Fall Oktoberfest will be tabled as a Home & School activity due to issues including weather dependency, volunteer requirements and potential revenue.

Treasurer's Report (Susan Sprenger)

- See attached profit and loss statement.
- Work continues on rectifying the current balance sheet. The 2019-2020 budget will be brought for a vote at the April board meeting. SAB has been given a working number of last year's contribution (\$175K) to the school's operating fund, pending reconciliation of the Emerald Auction expenses.

Fundraising Report (Doris Brosnan, Jodie Tabak)

- The Emerald Auction was a success! Jodie Tabak, Chair, expressed appreciation to all of the parent volunteers to make this event happen.
 - Over \$217,000 net was raised, the second highest behind 2018 (approximately \$20,000 less).
 - Expenses were \$10,000 lower in 2019, yet there was reduced revenue in primarily from sponsorship/family giving (-\$17,000), tickets (-\$2,000), live auction (-\$5,000), raffle (-\$3,000) and sign-up parties (-\$3,000).
 - A fire sale is planned for sign-up parties with remaining tickets and auction items that did not receive bids.
 - The chairs have submitted recommendations for future auctions and have identified chairs for 2021 and 2022 (2020 still needed).
 - The ICC was identified as the venue for the 2020 auction, anticipated date of March 14th.
- The board voted unanimously to discontinue the Rummage Sale as this event requires an extremely large number of volunteers for the "return on investment".

- The board voted unanimously to pursue a new fundraising opportunity, Miller Park Concession Sales. This has higher income potential and will require fewer volunteers. A minimum of 12 games/events will need to be staffed by a minimum of six volunteers. It was suggested that each grade be assigned a game/event – this would share responsibility for this fundraising commitment and promote bonding among same grade level parents.
- All other events are expected to remain the same for 2019-2020, pending chairs and volunteers for each.
- Eileen will pull together a communication about the changes to the rummage sale and Miller Park concessions to inform parents of the changes and to create more awareness of the significant role HSA providing dollars for the school's operating budget.
- The 8th grade class has submitted a number of proposed events in the upcoming year to raise money for their class trip. Since SAB has a Development Committee, a budget and proposed events will be requested and guidance provided so there are not too many events overall or “asks” for financial contributions. It was also suggested that the Development Committee pursue the previous suggestion of a Scholar's Circle to provide a comprehensive sponsorship package for corporate and community entities. Lisa Lesjak will follow up.

Principal's Report / SAB Update (Lauren Beckmann)

- The tentative calendar for the 2019-2020 school year was presented:
 - Spring/Easter break will continued to occur the week after Easter. This aligns with both Marquette HS and DSHA.
 - School will start the Tuesday after Labor Day and the last day of school will be June 12th, 2020.
 - A decision is forth coming if Wednesdays will continue to be early release for K-5.
- Two positions will be eliminated in the budget due to lower enrollment, 1 in 4K and 1 in middle school (this will be achieved through a future resignation).

Marketing/Development Report (Lisa Lesjak)

- Most current families are enrolled for the 2019-2020 school year. Similar to local and national trends at Catholic schools, enrollment continues to decline overall. There are currently 11 kids enrolled for 4k.
- There have been some recent donations to the annual fund and a quarter remaining for giving.

Enrichment Report: (Barbara Henderson)

- A successful Rice Bowl occurred on Ash Wednesday. A total of \$846.10 was raised and donated to the parish's Catholic Relief Services Helping Hands. Kelly Schmidt and Barb Henderson will co-chair this event in 2020.
- Planning is going well for the Middle School Musical.
- Battle of the Books concludes on March 22nd. Barb will solicit feedback from the co-chairs, Mindy Ours-Evans and Alicia Manning.

Social & Relationship Building Report (Holly Ganther)

- Planning is underway for the Mother/Daughter event scheduled March 30th in Reilly Hall.
- Planning is also underway for Special Guests Day scheduled Wed., May 1st. Lisa Even is chairing this event.
- Planning will begin in April for the Graduation Mass Reception for the final mass for the 8th graders and Graduation Reception on June 4th.

Eileen adjourned the meeting at 8:28p.m.

Next Home and School meeting is Monday, April 15th 6:30 pm.

Respectfully submitted by Lisa Makowski, Secretary, April 2, 2019