

St. Robert School Advisory Commission

Meeting Agenda

March 11, 2020

6:00 p.m., Room 207 of School

Meeting called to order at 6:00 pm by Chair Marguerite Hammes

Members present:

Marguerite Hammes, SAC Committee Chair

Lauren Beckmann, Principal

Joe Cincotta, Policy Committee Chair

Dan Wycklendt, Budget and Finance Committee Chair

Carl Cahill, Marketing and Recruitment Committee Chair

John Van Rooy, Environment/Buildings & Ground Committee Chair

Jennifer Kloehn, Development Committee Chair

Lara Hau, SAC Secretary

Members not present:

Father Ray

Kristi Felber, Marketing and Engagement Director

Krystia Nora, Home & School Association Liaison

Kathlyn Fletcher, Engagement Committee Chair

Susan Sprenger, Education and Formation Committee Chair

Jake Hansen, Parish Council Liaison

Approval of the Minutes: February minutes approved for posting.

Principal's Report:

1. State of the School Meeting: Generally positive response. Look to let parents know we need coaches. Try to provide child care for adult related school events.
2. Last year the archdiocese launched a grant program. We are seeking funds this year. Funds relate to one of three categories: marketing, catholic identity, or wellness.
3. The IT Director for Shorewood schools informed Lauren of an opportunity to join them in utilizing the WISNET hub, which is a non-profit internet service provider that offers high speed service at a discount
4. Annual fund is at 60 percent of goal.
5. Enrollment numbers discussed for 2020

ACTION ITEMS:

- Continue to work on how to manage enrollment changes and impact on tuition

Sub-Committee Reports

□ Education and Formation (Susan Sprenger)

ACTION ITEMS: Susan will now devote the committee's time to vetting a K3 program for the school.

□ Policy (Joe Cincotta)

ACTION ITEMS: We will review webinar on the privacy of student health info.

□ Engagement (Kathlyn Fletcher)

- 1) At the State of the School meeting a few new people volunteered for the new Engagement Committee.
- 2) Email sent out to them to schedule an initial meeting.
- 3) Discussion of HAS and how to engage with parents

ACTION ITEMS: See Marketing's action items.

□ Marketing and Recruitment (Carl Cahill)

Phase one of prep for the open house is done and was successful. Working on a longer-term project to identify what SRS attributes are priority for different families

ACTION ITEMS: Marketing and Engagement committee chairs to get the list of people who have toured and the prospective families in order to find ways to use that information to create a social event for prospective and new parents to mix with veteran parents.

□ Development (Jennifer Kloehn) ACTION ITEMS: not discussed

□ Environment/Building & Grounds (John Van Rooy)

Update on various issue including WE energies vault issue and internet infrastructure

ACTION ITEMS:

Meeting will be set up with Shorewood IT manager.

□ Budget & Finance (Dan Wycklendt)

Components of budget discussed and understanding that salary and benefits is major component. Discussion of how to address managing budget for next year. Special meeting set to discuss possibilities with respect to tuition and salary increases

Home & School Liaison - Krystia not present

New Business

□ Parent Satisfaction Survey

Lauren requested an SAC brainstorm about what to include in the parent satisfaction survey.

ACTION ITEMS: Carl will provide more thought on the subject and send a draft to Lauren. Lauren will bring their ideas to the next meeting. Lauren to ask H&S at the next meeting what type of interaction they would like or expect from staff

Meeting adjourned at 8:22. Minutes compiled by Lara Hau