

HEALTHY SCHOOL PLAN

2020

Goals

1. To minimize the risk of infection by
 - a. Reducing time and exposure
 - b. Batching groups of students
 - c. Monitoring and informing
2. To prioritize the academic, social, and emotional needs of students



As of October 6, 2020



ST. ROBERT
SCHOOL

Health and Safety

PEOPLE

Cohorts

- Interactions will be limited to homeroom cohorts
- Assigned seating is in place for every elementary, middle school and specialty class and at lunch
- Seating arrangements for cohorts in 5th–8th grade, World Language and music ensemble classes will ensure students from different cohorts will not mingle

Distancing

- A minimum of 4 feet of distance will be maintained between all students 1st–8th grade
 - Greater distances implemented as practical
 - Other safety measures applied when not possible (e.g., plexiglass)
- Early Childhood (4K and 5K) classes will maintain 3-foot distances for whole class meetings; distancing will not be required for interactive play



Hygiene

- Students will wash hands with soap and water before lunch and after using the restroom and periodically throughout the day at teacher discretion
- All students in 1st–8th grade will be required to have a personal pump bottle of hand sanitizer on their desks for frequent use throughout the day
- All students will be required to use a tissue and hand sanitizer each time they sneeze or wipe their noses
- Personal spaces and materials will be cleaned frequently throughout the day (see Cleaning protocols)

Masking

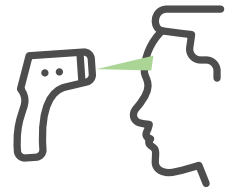
- All adults will wear masks indoors in the presence of other adults or children except
 - 4K–1st grade teachers and intervention teachers, who will wear face shields when animated expression or articulation are critical to teaching and learning
 - When eating or drinking
- All students will wear masks indoors except
 - When eating or drinking
 - With a doctor's exemption
 - For brief individual mask breaks in designated areas, at least 6 feet from others, with teacher approval
- Student masks must be replaced with a freshly laundered mask each day
- Mask lanyards provided for all students



- All adults and children will wear masks upon entry and exit and anytime they are out of their classrooms spaces
- Individual students will be allowed to take mask breaks in a designated area in the classroom at the discretion of the teacher

Health Screening

- Parents will submit their children’s temperature and answers to screening questions daily
- Staff will submit daily temperature and answers to screening questions
- Teachers will contact the office for escort and isolation of any student presenting symptoms



Attendance Monitoring

- Teachers will maintain detailed records of daily close contacts within the cohort
- Parents will maintain daily written calendar of contacts outside of school

Visitors/Volunteers

- No visitors will be admitted to the building
 - Drop-box at door for parent drop-offs
 - Mail and packages delivered to parish office
- Only essential volunteers, trained and managed as employees, will work inside the building
 - 1 librarian
 - 1 kindergarten lunch aide
 - 1–2 health aides



Covenants

- School, parents, and students in grades 1–8 will each sign a short list of agreements

Illness Protocols for Sick Child or Employee

- Mandatory stay-at-home with any of the 11 COVID-19 symptoms
- Mandatory testing
 - With presentation of any of the 11 COVID-19 symptoms
 - If exposed to close contact with COVID-positive individual
- Positive COVID cases
 - School will report to North Shore Health Department and provide written DHS quarantine directives to parents

- Individuals who have been in close contact (closer than six feet for more than 15 minutes) will be quarantined
- Health Department implements protocols including contact tracing and notifications and return-to-school criteria

SPACE USAGE

Classrooms

- Non-essential items removed to create more open space
- Assigned student seats and spaces in classroom
- Staggered seating arrangements in elementary, middle school and specialty classrooms; minimum 4-foot distance

Isolation Area

- The lower level Band Room is repurposed as an isolation area for students with COVID symptoms

Locker Rooms

- Closed

ROUTINES

Morning Entrance

- Pre-K and kindergarten students — drop-off on Maryland Avenue and enter building upon arrival
- Elementary students — drop-off on playground and line up by cohort in marked areas on playground; class teachers will escort
- Middle School students — enter upon arrival
- All students will have masks on before entering the building

Coat Closets

- Students have been assigned class numbers
- Elementary students are released to the coat closet in small spaced groups
- Kindergarten and middle school students are allowed in the coat closet 1–2 at a time as they arrive

Middle School Locker Use

- Members of each cohort have been assigned lockers at minimum 6-foot intervals
- Each cohort has been assigned designated, staggered locker visit times



Hallway Travel

- Cohorts travel together, escorted by the teacher
- Strict stay-in-your-lane behaviors are enforced

Middle School Class Change

- Staggered by homeroom cohort
- Clockwise single-line movement

Restroom Usage

- Every other sink will be turned off
- Max capacity of students per restroom will be enforced
- Designated waiting spots for two students in hallway

Drinking Water

- Students are required to have a clean, durable personal water bottle each day
- Drinking fountains are not accessible to students
- Teachers turn on water fountains for bottle refilling at designated times

Lunch

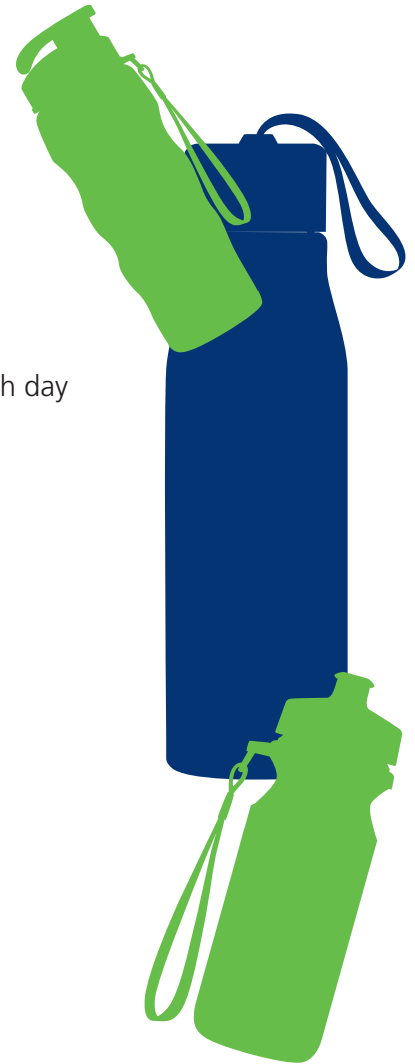
- No hot lunch buffet line
- Lunch periods are divided between the gym and Reilly Hall
- 2–3 cohorts per space are widely separated and do not mingle
- Seating at the tables is staggered at 4-foot intervals in both directions
- Additional time will be scheduled for cleaning between periods

Recess

- Cohorts are assigned a designated outdoor play area
- Play areas are widely spaced and supervised by teachers

Supplies and Materials

- Sharing is minimized as practical
- Materials that need to be used by multiple students (e.g., math manipulatives) will be separated into batches and tossed into a bin after each use for later cleaning



Outdoor Classes

- Teachers reserve designated outdoor areas for periodic instructional periods on a shared Google calendar
- Students are required to provide their own stadium seat for outdoor classes

PE

- Will be held outdoors as possible
- No strenuous activity in PE requiring the removal of masks — only yoga classes for the first three months

Band

- Program moved to the church basement
- No performing in large ensemble until further notice
- Alternative content (e.g., music history, composition, theory, genres)
- Lessons are offered in-person or virtually after school
- Peer feedback via periodic video performances



Choir

- Classes moved to Reilly Hall
- 7th and 8th grade each attend one class per week to create smaller groups
- No singing
- Alternative content (e.g., music history, composition, theory, genres)
- Individual work on virtual choral piece outside of school with optional drop-in support in place of sectional rehearsals

Strings

- Lessons taught in academic classrooms during recess/lunch

Piano Lessons

- In-person option
 - During the school day in larger space with separate pianos for teacher and child
 - iPad on student piano to provide view of teacher modeling
- After-school virtual option



Dismissal — Bikers and Walkers

- Students are released by level
- Older siblings pick up younger siblings before leaving the building

Dismissal — Car Pick-up

- Students dismissed from classrooms as parents check in on the *PikMyKid* app



Mass

- Mass attendance separated into 2 school Masses per week (1st – 4th on Thursdays and 5th – 8th grade on Fridays; kindergartners will not attend Mass for now)
- Cohort members seated at 3-foot intervals, every other pew
- Cohorts separated by several pews
- Communion distributed in pews
- All Archdiocesan Sunday Mass restrictions in place (including masks)
- Classes dismissed from back to front, one at a time

Field Trips

- Limited to outdoor walking field trips and Urban Ecology Center outdoor experiences until further notice

Extra-curricular Clubs and Activities

- No after-school activities except music lessons until further notice
- No fall sports per Archdiocese of Milwaukee
- Winter sports decision to be made by October 1
- Some virtual clubs and activities may be added



Concerts

- Video mash up of individual performances

Safety Drills

- By classroom

No Assemblies, Buddies

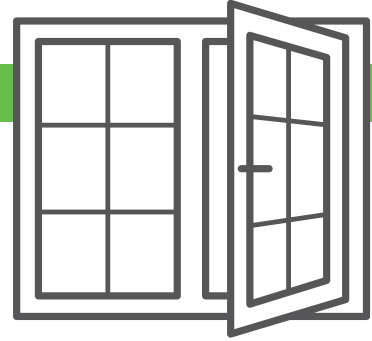
Staff Hours

- Staff will vacate the building by 4 p.m.

FACILITY

Ventilation

- An air filtration solution has been installed in every classroom
 - 99.9% effective in killing pathogens, including bacteria, viruses and mold and reducing particles in the air
- Classroom unit vents regularly circulate fresh (outdoor) air
- Windows will be kept open until weather becomes too cold
- Classroom doors will be kept open when practical



Cleaning

- *Tersano*® stabilized aqueous ozone (SAO) cleaning system will be used frequently throughout the day by students and teachers on high-touch classroom surfaces and materials
 - Chemical-free
 - 99.9% effective on coronavirus
- Teachers will overspray SAO on cleaned areas with electrostatic misting wands
- Maintenance Department will maintain daily cleaning of restrooms, handrails, push plates on doors and all common areas
- Maintenance Department will clean upholstered surfaces daily with misting wands

Plexiglass Barriers

- Installed on:
 - Library circulation desk
 - Collaboration tables

Instruction

GAP ANALYSIS

By Course

- Analysis of effectiveness of virtual instruction in the priority standards

By Student

- Screenings
 - Individual baseline testing in reading and math
 - Will include parent observations of strengths and areas for growth
- Diagnostic Assessment
 - *iReady*®

CURRICULAR ADJUSTMENTS

- Focus on grade-level skills with necessary scaffolding to address weaknesses
- Some content trimmed or cut to assure mastery of critical skills
- Interdisciplinary themes to be explored for efficient consolidation of units
- New interdisciplinary units with a focus on contemporary phenomena
- All units designed to enable virtual delivery
- Coherent pathway for student learning recovery

INSTRUCTION

- Coherent pathway for learning recovery
- High-quality materials and instruction
- Gradual release of responsibility to build independence for virtual learning

WORKFLOW PLATFORMS

- Used both in the classroom and at home
 - K–1: Seesaw
 - 2–5: Google Classroom
 - 6–8: Hapara Workspace
 - Specials — will work through classroom platform

STUDENT SUPPORT

- **Wellbeing First**
 - Relationships
 - Emotional adjustment
 - Catholic Identity
- **Learning Second**
 - High-priority skills and content
 - Individualized plans for academic, social, and emotional needs
 - Focus on student agency
 - Self-regulation and self-direction
 - Growth mindset
 - Practice with online learning
 - Training in disease transmission and health and safety practices

DISTANCE LEARNING

- **Individual Quarantined Students**
 - Explicit instruction broadcast from classroom
 - Use of classroom digital workflow platform to receive and send work and interact with teacher
- **Cohort or School**
 - Synchronous instruction via videoconferencing tools
 - Use of classroom digital workflow platform to receive and send work and interact with teacher
- **Quarantined Teacher**
 - Live lessons provided via projected video with teaching assistant managing classroom work through digital platform
- **Absent Teacher**
 - Elementary
 - Instruction provided by partner teacher with the assistance of the teaching assistant
 - Middle school/Specialty Classes
 - Substitute will implement lessons provided on digital platform

Required Student Supplies

Masks (5) and Large Ziplock Storage Bag

- Labeled on outside with day-of-the-week symbol
- Any style/design
- No valves
- No gaiters
- Laundered weekly

Stadium Seat

- Foldable or rollable

Beach towel or yoga mat

Hand Sanitizer

- Pump dispenser
- Unscented

Facial Tissue



This plan was developed in alignment with guiding documents published by the following organizations. Click on the links below for the documents.

- **American Academy of Pediatrics**
COVID-19 Planning Considerations: Guidance for School Re-entry
- **American Academy of Pediatrics**
Pediatricians, Educators and Superintendents Urge a Safe Return to School This Fall
- **Centers for Disease Control**
Schools and Childcare Programs
- **Centers for Disease Control**
The Importance of Reopening America's Schools this Fall
- **National Academies of Sciences, Engineering and Medicine**
- **Wisconsin Department of Public Instruction**
- **Wisconsin Department of Health Services**
- **North Shore Health Department**
- **Andrew M. Greeley Center for Catholic Education**
- **Johns Hopkins School of Education**

As well as the guidance of:

- **Archdiocese of Milwaukee**
- **Local physicians**
- **Local school leaders**

This plan is current as of October 6, 2020 and is subject to ongoing revision

