

St. Robert School Advisory Commission

Meeting Agenda
May 13, 2020
VIDEOCONFERENCE

Meeting called to order at 6:17 pm by Chair Marguerite Hammes

Members present:

Marguerite Hammes, SAC Committee Chair
Lauren Beckmann, Principal
Joe Cincotta, Policy Committee Chair
Dan Wycklendt, Budget and Finance Committee Chair
Carl Cahill, Marketing and Recruitment Committee Chair
John Van Rooy, Environment/Buildings & Ground Committee Chair
Jennifer Kloehn, Development Committee Chair
Kristi Felber, Marketing and Engagement Director
Krystia Nora, Home & School Association Liaison
Kathlyn Fletcher, Engagement Committee Chair
Susan Sprenger, Education and Formation Committee Chair
Lara Hau, SAC Secretary

Members not present:

Father Ray
Jake Hansen, Parish Council Liaison

Approval of the Minutes: March minutes not discussed, although circulated prior to meeting and no objections were voiced.

Principal's Report

Operational vitality planning (Archdiocese)

Primary discussion was regarding distance learning: Several points made including regarding challenges for teachers and for parents. Planning for fall discussed. The Archdiocese has given some guidelines, and there is also the CDC decision tree for prevention and mitigation of outbreaks. Discussed possible scenarios including daily health screenings, specialty class necessity, upgraded cleaning protocols, lunchtime protocol, PE and recess changes, mask requirements, assemblies and extracurriculars, visitors, mass, and equipment and device usage.

It was noted that Mass at SRS to resume May 31st, and they're looking for help with extra cleaning. Father Enrique announced as the head pastor effective August 4th, along with a new, named associate pastor.

Enrollment and Funding was also discussed. New and returning families noted and the new being largely the upcoming 4K class and three new 5K students. School Budget discussed. Numbers are highly

dependent on projected enrollment. Planning for enrollment of 255, but other scenarios were provided. Question was asked as to whether the SNSP aides and our funding for SNSP would be affected based on a switch to distance learning. Answer was that neither should be affected. General consensus is to hold the tuition at the current level.

Also discussed idea to survey parent's to gauge comfort level in how to return to the classroom under various protocols. Discussion on how to introduce new and prospective families to SRS in this climate.

1. Sub-Committee Reports (emphasis on Strategic Plan Goals)

□ Education and Formation (Susan Sprenger)

Goal to investigate the implementation of a K3 but may be put off till 2021

□ Policy (Joe Cincotta)

Suggestions regarding the need to assess community opinion in terms of planning for the immediate future of in person school or other.

□ Engagement (Kathlyn Fletcher)

Recruiting of new committee members is continuing and ideas to bring people back together before the start of the new school year. Jack Littrell is working on the virtual talent show.

□ Marketing and Recruitment (Carl Cahill)

Yard signs and postcards were put out/sent out and also direct mail effort to approximately 1000 houses in the 53211 and southern 53217 zip code. The school's information packet for prospective new families is available on the website, as well as documentation of our distance learning success. Gina Flynn was featured in the Catholic Herald, as well as our teacher video getting a TV spot. Proposal submitted to Home and School Association to fund our work on 3-month social media campaign.

□ Development (Jennifer Kloehn)

Continued work on the donor list and the new database is functioning.

□ Environment/Building & Grounds (John Van Rooy)

We received the engineering report regarding the transformer vault and the boiler room. The engineer who examined it thinks it is still structurally sound. There is a need to re-waterproof the lid to prevent further damage, as well as repair the slab.

ACTION ITEMS: Peter Source will get father Enrique up to speed so that they can move forward with the plan.

- Budget & Finance (Dan Wycklendt) - Discussed budget proposal as noted above.
- Home & School Liaison (Krystia Nora)

H&S met back in April and talked about the teacher appreciation and how keep it simple as possible. Will vote on budget soon. Discussed the Pretzel Run possibilities Voted not do Miller Park fund raiser this year.

2. Old Business

- Shorewood School District internet service proposal

Father Ray put a hold on any projects for now.

- Parent satisfaction survey

ACTION ITEMS: Decision to go forward with a survey to gauge parent's comfort level with different proposals for the upcoming year and defer an overall parent satisfaction survey for a later time.

3. New Business

- SAC membership succession planning

SAC succession discussed and new members

Meeting adjourned at 8:01. Summary Minutes by J. Cincotta