

St. Robert School Advisory Commission

July 29, 2020

St. Robert School, outside Riley Hall

Meeting called to order at 6:04 pm by Chair Kathlyn Fletcher

Members present:

Kathlyn Fletcher, SAC Committee Chair

Lauren Beckmann, Principal

Rev. Enrique Hernandez, Parish Administrator

Joe Cincotta, Policy Committee Chair and Liaison to Parish Council

Dan Wycklendt, Budget and Finance Committee Chair

Carl Cahill, Marketing and Recruitment Committee Chair

Kevin Casper, Development Committee Chair

Kristi Felber, Marketing and Engagement Director

Krystia Nora, Home & School Association Liaison

Susan Sprenger, Education and Formation Committee Chair

Lillian McFarland: Engagement Chair

Sheila Hanson Loehrke, SAC Secretary

Others present:

Nick Fedie: 4th Grade teacher, Safety Committee

Nadine Wesley: Trustee

Tom Dean: Trustee

Jim Sanders: Family Medicine Physician, Public Health Expert

Lori Albright: Pediatrician

Members not present:

John Van Rooy, Environment/Buildings & Ground Committee Chair

Approval of the Minutes: July minutes not discussed.

1. Enrollment Update:

- Enrollment is at 275
- Another 20 in the pipeline
- Budget was at 255
- New enrollees are spread across all grades
- Lauren committed to not over enrolling
- Needed to put pause button on enrolling in 4K and 5K due to needing to hire additional staff
- Large amount of new enrollees are from Shorewood. Also, from Milwaukee and Whitefish Bay.

2. Principal's Report

- Free tuition to faculty and staff offered this school calendar year

- One new teacher has 4 children that will be attending St. Robert.
- 2 full days of 45 minute individual appointments with every single child prior to the start of school. Allow teachers time to get to know the kids, friendly welcome back for kids, get to look at classroom.
- Going to have a trauma trainer come in for teachers so they are prepared to support the children really well.
- New diagnostic tool called I Ready, that will give diagnostic information 3 times per year. Will require training for teachers.
- Propose to postpone school by 2 days to give teachers and staff time to prepare for school opening.
- The school is prepared to go virtual again if school needs to be shut down.
- Survey
 - a) Intent was to understand what is important to parents, not meant as a vote
 - b) All of the parents suggestions were looked at except getting an air filtration system
 - c) Results of survey: wrote in comments
 - I. Face masks (difference of opinion in how masks should be used)
 - II. Concerns about sports and extracurriculars
 - III. 6 Requests for virtual learning

3. Re-opening plan: (This is an evolving plan as things change)

- Wellbeing first and Education second

Decision to reopen is based on good evidence and good reasoning.

1. In the best interest of children, CDC, APA, and NASEM
2. Driven by mission, our mission is about the whole child
 - a. mind, body and spirit
 - b. Idea of wellness
3. Expert guidance that school can open safely.
4. Evidence that it has been done safely,
 - a. Data from the YMCA (no clustered outbreak)
 - b. NYC Department of Education has had no outbreaks,
 - c. Edinburgh
 - i. Children minimally spread
 - ii. No known case in the world of a child passing along COVID to a teacher.

Reopening plan based on 3 things

1. Careful study of guiding documents
2. Compelling paper written by local doctor from the St. Mary Visitation community in Elm Grove.
3. Harms/Benefit analysis (We land on the side of caution)

Goals of School Reopening Plan

1. To minimize the risk
2. Prioritize the academic, social, and emotional needs to students

Plan is divided into 2 parts:

1. Health and Safety

2. Instruction

Health and Safety

1. People

- a. Cohorts
- b. Distancing
- c. Hygiene
- d. Masking
 - Board recommended masks for K5 too, based on the teachers' input and current recommendations that it is safe for children at that age
- e. Health Screening:
 - Parents and staff will submit their temp (100.4) and answer screening questions daily.
 - Will be done online
- f. Attendance Monitoring
- g. Visitors/Volunteers:
 - No visitors allowed in building
 - Only essential trained volunteers and managed as employees allowed
- h. Covenants
 - Parents sign an agreement (list of promises)

2. Space Usage:

- a. Classrooms:
- b. Isolation Area:
- c. Band:
- d. Choir
- e. Locker Rooms: Closed

3. Routines:

- a. Morning Entrance
- b. Coat Closets
- c. Middle School Locker Use
- d. Hallway travel
- e. Middle School Class Change
- f. Restroom Usage
- g. Drinking Water
- h. Lunch: Going to utilize the gym and Riley Hall for lunch periods. New lunch vendor that will provide prepackaged lunches
- i. Recess
- j. Supplies and Materials
- k. Outdoor Classes
- l. PE: Still looking at models, will be held outside as much as possible
- m. Band: Lessons in church basement for in person, Band Teacher attended the WI Music Educators Association planning on safe delivery of music classes. His schedule will move to later in the day to offer virtual and after school lessons.
- n. Choir

- o. Dismissal
 - p. Mass
 - q. Field Trips
 - r. Extra-curricular Clubs and Activities: No fall sports per Archdiocese of Milwaukee
 - s. Concerts
 - t. Piano Lessons
 - u. Safety Drills
 - v. No Assemblies or Buddies
 - w. Staff hours: Staff vacate building by 4pm
3. Facility
- a. Ventilation
 - Discussion around whether or not simple fans would be useful for air movement and/or cooling
 - Is an air filtration system possible?
 - b. Cleaning: Building will need to be vacated by 4pm to do daily cleaning
 - c. Plexiglass Barriers

Instruction

- 1. Gap Analysis
 - a. By student
- 2. Circular Adjustments
- 3. Instruction
- 4. Workflow Platforms
- 5. Student Support
- 6. Distance Learning

ACTION ITEMS:

Principal (Lauren Beckmann)

- 1. When will the action plan be distributed to parents? Friday, 7/31/20
- 2. Offer a Zoom meeting to parents to explain and go through the action plan document
- 3. Parent Zoom meeting will be recorded and link will be distributed to parents.
- 4. Cite sources within the action plan document.

ACTION ITEMS:

Environment/Building & Grounds (John Van Rooy)

- 1. John is going to look into the cost of touchless faucets
- 2. What is the cost of a high quality ventilation system? Joe Cincotta and John VanRooy will research.
- 3. Can we get fans or ventilation systems put in each classroom? More research needs to be done. Lori Albright will research
- 4. Are there devices that can move air out of the classroom? Joe Cincotta will research

Meeting adjourned at 9:05pm Minutes compiled by Sheila Hanson Loehrke