

MEETING AGENDA H&S – DECEMBER 18, 2024

At 6:35 time, Margaret called the meeting to order

Present: Lindsay Burke, Cory Wyckland, Erin Mokrohisky, Rebecca Zolper, Sarah Cliff, Chris Stefaniak, CONSTANCE METSCHER, ALEXA THIET, CAITLIN RAFAELIDY S, MARY ANN POPALISKY, LISA MOHINDROO, MARGARET DORSEY

I. OPENING PRAYER – CAITLIN RAFAELIDY S

II. MAGGIE ZINCKE

-Open house on 1/26 - needs parent volunteers for school tours (added to sign up genius) and adult supervision with 8th graders in kids areas.

-New yard signs arrived, typically marketing and development pass out or delivered. Suggested to give out at pick up lines.

-Social media - encouraging to tag St Robert on posts.

III. WELCOME SARAH PANDL, DIRECTOR OF ADVANCEMENT

IV. PRINCIPAL'S REPORT – CHRIS STEFANIAK

Vocation stations need more parents to come.

Uniforms, switch from non-exclusive for Land's End, utilize two vendors

V. MAIN AGENDA ITEMS

a. Approval of November minutes - Will do at next meeting

b. SAC Report

-Fund update

-Work being done on iready test result distribution

-Strategic planning in full swing, committees being formed with January start

-State of the school meeting 4/23/25 , annual fund event 4/25/25.

c. Emerald Auction

- i. Finalize Paddle Raise Goal for new reading program. Goal agreed to be \$50,000

Pretzel Run 2025

- ii. Date - 9/12/25 at Lake Park summer stage
- iii. Potential Chairs - Have some lead ideas, send out email for potential chairs

d. Communication on Excellence Fund and Impact to H&S

- Discussion from Sarah Pandl regarding donors, better tracking.

e. Father Charles Meal Request

- i. Retreat on 2/7/25 for parish and school staff at Holy Family -
- ii. Offer light breakfast (9am) and full lunch (noon), around 60 people - H and S will order, confirm number.
- iii. Volunteers to serve breakfast/lunch - don't need volunteers, will order self serve

f. Recess Volunteers

- i. Potential to bring back for younger grades - for sure for k4 and k5, possibly 1st and 2nd.
- ii. Constance to chair

g. Marketing Committee – Alexa Update

Thinking about being more unified, some feedback was more social things for k4 parents to get them involved. Ask room ambassadors to ask specifically the k4 parents about volunteers.

h. Teacher Appreciation Fund / Christmas Bonus

- i. Communication on Christmas Bonus-Thank You and how much raised.
- ii. Discussion of process going forward (collect beginning of year, set bonus amount).

i. Faculty/Staff Christmas Party

-Ready to go

j. St. Nick Recap - Went well

k. Bobcats at Bosewell

-Great readers and amazing new leader, all books wanted for the school were purchased.

-Very little turnout and attendance, thinking about way to get more people there.

l. Teacher Appreciation Week

i. *Discuss in January if running tight on time 😊*

ii. Will make sign up genius, send out in January for May

m. Miss Molly's Lunch Program (from Maggie Zincke)

i. Lunch program for faculty/staff, donate 10% back to school

ii. *Discuss in January if running tight on time 😊*

n. School safety discussion

Next meeting is January 15th at 6:30pm in the Gathering Room