

Minutes from February 12, 2025 VIA Zoom

Present:

Fr. Enrique Hernandez, Pastor
Lucas Stangler, Principal
Paul Sweeney, Member/Chair
Susan Sprenger, Member/Vice Chair
Dan Wycklendt, Finance Committee Liaison
Meg Pasternak, Member/Development Committee Chair
David Clark, Member
Katherine Murray, Member/Marketing Committee Chair
Jacqueline Prater, Member
Kevin Casper, Member
Anne Jackson, Member/Secretary
Caitlin Rafaelidys, Home & School Association Liaison
David Borowski, Athletic Board Liaison
Scott Waggoner, Parish Liaison

Not Present:

Guests:

Sarah Pandl
Rachel Uihlein
Garrett Pasternak
Maura Darnieder

OPEN SESSION

1. Call to Order at 6:05PM (Paul Sweeney)
2. Prayer (Lucas Stangler)
3. Approval of Minutes from January 8, 2025 (Sweeney)
Minutes approved.
4. Principal's Report (Lucas Stangler)
Catholic schools week was a success, the kids had a great time.
Submitted Exemplary Recognition Award application for Educating the Whole Child.
Hoping to hear results sometime this spring.
Registration for next school year has opened, the sooner we receive registrations the better off we are for important budget planning.
5. New/Ongoing Business

Strategic Planning Initiative (Stangler/Sweeney)

All the reports have gone out and the next planning session is tomorrow. Two additional meetings are planned and after a final review process, we hope to present it at the State of the School meeting.

Posting of SAC Minutes on St Robert Website: (Sweeney)

Lucas will update Natalya with latest minutes.

Parent Communication Plan for Safety Incidents (Stangler)

A soft lockdown happened recently, practice is to be sure all kids are inside and no one is permitted inside. Students can still move around the building but cannot go outside. Working to be sure our internal communications are effective.

Shorewood Police has suggested ALICE training which we will be implementing.

Continuing to practice drills we are already familiar with.

Communication with families is critical and suggestions were made to better them.

Need clearer communication about the definitions between hard and soft lockdowns.

Updating of School Handbook (Stangler)

Temporary committee needed to help with reviewing and suggest updates/clarifications that may be necessary. Description of SAC, Home and School, etc. should be better explained and included in the handbook. Goal would be to have it done by the end of the school year. Suggestions were made for who would lead the committee.

Division of Responsibilities Between Stangler and Stefaniak - and communication to parents for future inquiries (Stangler)

Stefaniak role: Dean of Instruction, leading the curriculum, professional development, disciplinary actions.

Stangler role: more budgetary, personnel focused

It was suggested that Stefaniak have a monthly newsletter of her own to communicate to parents what is going on from her leadership arena.

Discussion on hosting forums every so often to address any common parent concerns.

IReady Data Review

Math scores are showing significant growth.

Reading scores are higher than last years as well.

Teachers are doing an excellent job in keeping focus on both skill sets.

IReady will merge with IXL to develop individualized learning plans.

A check and balance plan has been defined to help with the plans and keep all on course.

A video may be a good format to present these results and progression/follow up plans so parents can watch when they are able to. Certainly important to show the benefit of the large paddle raise for the math program.

Contribution to the Cost of Crossing Guards

Shorewood has asked us to contribute to the cost of crossing guards.

This has come up in the past and is a point of contention to some degree.

Official Feedback from Accreditation Process

73 total benchmarks that we are rated on, segregated in to the same 4 domains as our strategic plan. Minimum requirement is 2 or 3, we hit the minimum on all. Overall great feedback, the official accreditation will happen in June.

2025/2026 School Calendar

August 27 through June 5th so far, this is over the hours and days of required instruction but content to have a buffer.

Teacher contracts are 190 day contracts, need to add one more teacher in service day to hit that mark.

2 week break at Christmas, spring break will be Easter time next year.

Home and School meets next week to finalize some of their events.

Working on school play, concerts, etc. to finalize and get out by next month.

Need to be sure we have time to manage the fair with the end of school.

Parent Communication Regarding Intervention

It was suggested that a system needs to be in place that provides better communication for of the plan for the student.

CLOSED SESSION – SAC Members and Liaisons

6. New/Ongoing Business

Update on School Excellence Fund/Development Committee: (Pasternak/Pandl)

Blackbaud contract goes through September, Sarah is evaluating all of its pros and cons and is preparing to make a recommendation by May to either continue on or choose another platform. Lots of clean up on many levels is currently needed to make it more effective for us.

Discussion and analysis on where we are this year versus last and strategic plan to increase both pools. Consistent communication with current and potential donors is necessary for success.

Budget Planning Process Update: (Stangler)

Working on gathering data from other nearby schools for total expenses for salary, FICA, benefits, etc. to do some further analysis on cost of staff per student.

Review of Operating Norms (Sweeney)

New family registration is \$300 no matter when they register.

Frequency of Teacher Observations (Stangler)

Discussion moved to next meeting.

7. Marketing Committee Update (Murray)

Main focus has been on promoting the open house which was well attended.

Sarah had success on reaching out to recently baptized families.

Some new marketing collateral has been developed. Now focusing on enrollment for upcoming school year.

8. Liaison Reports

Parish Council (Scott Waggoner)

Focus has been on how to bring more Catholicism to to our school community and how to get more people involved in both the parish and school communities.

Home and School (Caitlin Rafaelidys)

Emerald auction is front and center at this time.

Recess duty for younger grades has begun.

Pretzel Run chair for next year is still needed.

Work being done to enhance teacher appreciation funds up front instead of later in the year.

Athletics (Dave Borowski)

Basketball is in full swing.

Tennis coming up in the spring.

Meeting Adjourned at 8:43 pm.