

St. Robert School Advisory Commission

Minutes from June 19, 2024

Present:

Fr. Enrique Hernandez, Pastor
Lucas Stangler, Principal
Paul Sweeney, Chair
Dan Wycklendt, Budget and Finance Committee Chair
Ed Johns, Marketing Committee Chair
Kevin Casper, Development Committee Chair
Anne Jackson, Secretary
Sarah Hillenbrand, Home & School Association Liaison
Scott Waggoner, Parish Representative
David Clark, Policy Chair
David Borowski, President, Athletic Board
Jacqueline Prater, Member

Not Present:

Susan Sprenger, Vice Chair/Programs and Wellness Committee Chair
Caitlin Rafaelidys, Home & School Association Liaison

Guests:

Meg Pasternak

OPEN SESSION

1. Call to Order at 6:05PM (Paul Sweeney)
2. Prayer (Lucas Stangler)
3. Principal's Report (Lucas Stangler)

Enrollment Update for 2024/2025:

Currently 222 students are fully enrolled for next school year; 34 current students that have not reenrolled but are expected to; 15 pending new applications. Number of students budgeted is 260.

Staffing Update for 2024/2025

Chris Stefaniak will be the new Dean of Students and Instruction
P.E. Teacher has been hired, formal announcement to follow
Still interviewing for a Spanish teacher, counselor, aides and Development Director

4. New/Ongoing Business

Accreditation Process: (Stangler)

Still in progress, first deadline of June 1 has been met

8th Grade Class Trip (Sweeney/Stangler)

This year we had a great trip with no issues. Fundraising for the trip could become an insurance coverage issue. This topic will need further discussions with incoming 8th grade families.

Mathnasium Summer Tutoring Proposal: (Stangler)
Program has begun with 27 participating students.

Middle School Class Scheduling for 2024/2025 (Stangler)
The math curriculum requires 55 minutes but we are only getting about 40, the schedule will be restructured to make more time for math daily. Working to hire a part time math teacher to assist with 6th grade.

Uniform Supplier for 2024/2025: (Stangler)
We have been contacted by a new supplier which we will evaluate to see if it is a better fit than Lands End. If a change is made it won't happen until the following school year.

5. Update on School Excellence Fund (Meg Pasternak)
The Annual Report is going out with donation envelopes in hope of a final push for the year.
The School Excellence Fund will begin with a personal letter and a video with the focus being only school families. The goal is to receive more funding at the beginning of the year so we don't have to make so many requests during the year.
Donations received from alumni families and legacy families, etc. will go towards the Annual Fund campaign.

CLOSED SESSION – SAC Members and Liasons

6. New/Ongoing Business

Math Curriculum Consultant/Interventionist: (Stangler/Sweeney)
Contract has been signed and is in progress.

Potential Funding Sources for Counselor Position: (Stangler)
Outside funding will be used for the position.

Strategic Planning Initiative: (Stangler/Sweeney)
A committee of 7-8 people comprised of Lucas, staff, SAC members and parents is needed to lead this initiative. The hope is to identify committee members this summer.

7. SAC Membership for 2024/2025:
Retiring members – Ed Johns
Resignation of Portia Brown
Next steps and potential members were discussed.
8. Marketing Committee Update (Johns)
Still in holding pattern for new director.
9. Development Committee Update (Casper)
School Excellence Program, Annual Fund, etc. as previously discussed.

10. Liaison Reports

Parish Council (Scott Waggoner)
No updates

Home and School (Hillenbrand)

Parking lot project has run into some challenges with Shorewood and permitting, hoping project will begin in July.

We are still in need of auction chairs for 2025

New Family Engagement will be a new position within Home and School to focus on new family orientation and integration.

Athletics (Borowski)

Golf outing was a success.

Planning for the volleyball season has begun.

Meeting Adjourned at 8:02pm.

Minutes prepared by Anne Jackson