

MEETING AGENDA H&S – APRIL 16, 2025

At 6:35 time, Margaret called the meeting to order

Present: Chris Stefaniak, Erin Mokrohisky, Barb Voell, Mary Ann Pop, Alexa Thiet, Becca Zolper, Caitlin Rafaelidys, Constance Metscher, Lisa Mohindroo, Cory Wycklendt, Margaret Dorsey, Chris Stefaniak, Lizzie Brunner

I. OPENING PRAYER

II. PRINCIPAL'S REPORT – CHRIS STEFANIAK

III. MAIN AGENDA ITEMS

a. Approval of February minutes - Approved

b. Emerald Auction Recap

- i. Thank you Sarah and Lizzie!!!
- ii. Sign Up Parties - Discussion of need for a bigger team to manage, pick a date for progressive dinner early in the school year.
- iii. Feedback for next year
- iv. Total \$\$ raised - 275,000 prior to expenses

c. Treasurer's Report

- i. Budget - Changes to staff appreciation week budget, keep Christmas week lunch, but not Catholic school week.

d. SAC Report -196 students fully enrolled, 239 partially, goal is 250

Annual fund update, excellence fund update current total = 158,000

Work being done to secure some grants by Sarah.

Strategic planning wrapping up and will be presented at the State of the School meeting.

All parent education meetings in the fall in addition to parent preview night. Possibly Thursday 8/28.

e. GroupMe and Facebook Guidelines

- i. See Attachment A - Adopt guidelines

f. Teacher Appreciation

- i. See Attachment B - Discussion of a better way to raise funds. QR code at parent nights. Move to \$100 per child suggestion.

g. 2025-2026 H&S Board

- i. Open spots
- ii. **President:** Margaret Dorsey, TBD
SAC Liaison: Caitlin Rafaelidys
Staff Relations: Mary Ann Popalisky
Treasurer: Becca Zolper
Assistant Treasurer: VACANT
Secretary: Kelly Griffin, VACANT for next year
VP Community: Constance Metscher
VP Fundraising: Cory Wycklendt, VACANT
VP Social: Lisa Mohindroo, VACANT for next year
VP Communications: Erin Mokrohisky, TBD
Assistant VP Communications: Alexa Thiet, TBD
VP Enrichment: Barb Voell, VACANT for next year
VP of Volunteers: Kristin Block
Assistant VP of Volunteers/ Family engagement: Sarah Cliff, TBD
Parish Liaison: Cory Wycklendt, TBD

h. Teacher Appreciation Week (May 5 – 9)

- i. Addition of office staff and parish staff to events this week.

j. Middle School Musical Update

- i. Communication on sponsorships and star messages
- ii. Payment to director / teachers

k. 8th Grade Graduation Update

- i. May 23: Invite 8th grade parents to attend the last 8th grade mass. Father honors 8th graders and positive impacts on school, acknowledge parents with the last child graduating. No reception.
- ii. June 3 Graduation: Reception with food, invite with RSVP to families soon so people can plan on that evening and invite their family too if they have folks in town, communicate in advance
- iii. Class Trip 5/28-30th

l. Pretzel Run

- i. Any leads on lead??

l. Volunteer Updates

- Mother/Daughter Event-Maura/Meg still working on a date
- Special Guests-2 spots still available
- 8th Grade Reception
- **I think all of these events will be okay without filled spots-except for possibly 8th Grade Reception Lead? I (Margaret) can reach out to each team lead/team to touch base regarding plans if there are concerns.**
- I can easily duplicate the fall SG Links for release in the school newsletter when it makes sense/once HS Board finalizes approved volunteer opportunities.
- Recess volunteers?
- Copy Master Update?

m. State of the School Meeting Run

- i. April 23

Next meeting is May 21st at 6:30pm in the Gathering Room

ATTACHMENT A

Parent Community Group Guidelines

(For GroupMe & Facebook – St. Robert Catholic School)

Welcome to the St. Robert Catholic School Parent Community group! This space is intended to foster connection, positivity, and timely communication between families and the Home & School Board.

Purpose of the Group:

- To share important updates and reminders from the St. Robert Home & School Board
- To build community and encourage positive connection among families
- To celebrate our school, students, and events

Posting Guidelines:

1. Be Kind & Supportive:
Use this space to uplift, encourage, and support one another. We're here to build community, not divide it.
2. Stay On Topic:
Posts should be relevant to our school community, events, or family life connected to St. Robert Catholic School.
3. No Disparaging Comments:
Criticism of staff, students, or other parents has no place here. Concerns should be directed privately to the appropriate school personnel.
4. Respect Privacy:
Do not share photos, names, or personal information about students or families without consent.
5. Group Admins Reserve the Right to Moderate:
Posts or comments that violate these guidelines will be removed. Repeat violations may result in removal from the group.

Thank you for helping us keep this a positive, welcoming space for everyone in our school family!

— St. Robert Catholic School Home & School Board

ATTACHMENT B

Proposal for Inclusion of \$50 Per Child Annual Donation to the Teacher Appreciation Fund in/with Tuition Agreement

Purpose: To strengthen our school community and provide continued support for the Annual Teacher Christmas Bonus, we propose the inclusion of a \$50 per child yearly donation as part of the annual tuition agreement process.

Overview: This donation would be a voluntary but strongly encouraged contribution, collected alongside tuition agreements in August each year. The goal is to streamline fundraising efforts and ensure consistent, sustainable staff support.

Rationale:

- **Minimized Fundraising Burden:** By incorporating this donation into the tuition cycle, families can support the staff and lessen the burden on the volunteers of Home & School to collect funds before Christmas. The holiday season is already stressful, taking this ask out of that time period is a financial relief to families. This process has been implemented in prior years when there was a "Forms & Fees Day".
- **Equity Across Families:** A fixed amount per child allows every family to contribute in a fair and transparent way. This addresses the ever changing enrollment of children and families.
- **Strong Community Culture:** This unified giving model reinforces a spirit of shared responsibility and stewardship for the support of our staff.

Implementation:

- The \$50 donation per child will be presented as part of the tuition agreement form, with clear language explaining its purpose and impact.
- Families may opt out upon request, but the school will encourage full participation through communication that emphasizes the communal benefit. Families can also contribute more or less than the suggested \$50 per child.
- All funds will be tracked and reported annually to ensure transparency and alignment with intended goals.

Conclusion:

We believe this approach offers a practical, equitable, and mission-aligned way to support the expectations of our staff while building a stronger, more connected school community. Your support of this proposal will allow us to continue offering Christmas bonuses.

***** Additional Info for consideration:** At our current giving level, we rely on ONE "anonymous donor" who contributed \$10,000.000 to the fund for the last two years. That donor had to be ASKED for that contribution for this past year, leading us to assume that gift was not intended, as it was after the collection date in a last ditch effort to secure more funds.