

August 20, 2025

H&S MEETING AGENDA

ATTENDEES: Erin Mokrohisky, Becca Zolper, Alexa Thiet, Caitlin Rafaelidys, Mary Ann Popalisky, Claire Woodall, Constance Metscher, Maura Darnieder, Sarah Cliff, Cory Wycklendt, Chris Stefaniak

Erin called the meeting to order at 6:48pm

1. OPENING PRAYER

2. PRINCIPAL'S REPORT – CHRIS STEFANIAK

A. Amazon wish list items

- i. Mostly books right now, could there be other items on the list? Yes

B. Class ambassadors

- i. Do the teachers know who they are? Not yet. Thought was during meet your teacher week, the grade ambassadors can introduce themselves.
 - 1. We should let teachers know earlier, so the teachers can give them projects to do before school starts.

- ii. Need a 7th grade ambassador

C. Back to School Coffee

- i. Will be in the alley. Need to remind parents during the preview night about the back to school coffee.

D. Parent Preview night

- i. Create QR code for 4k/5k parents to be added to the GroupMe.
- ii. Ideas for next year
 - 1. Change it to include more grades (to avoid families that have multiple kids and need to attend several nights). Make it more social at the end.
 - 2. 4k/5k/new families - need a parent night; 6th grade (new to middle school) need a parent night.
 - 3. 4k/5k night - have 8th graders babysit next year? They did a couple years ago and haven't done it again. Could they do it in the community room since already have toys in there.

3. MAIN AGENDA ITEMS

A. Welcome new members! Claire and Maura

B. Thank You!

- i. H&S provided breakfast/lunch on 8/18 for teachers and staff; note from Ms. Ciganek

C. Pretzel Run Update

- i. Could we coordinate a Milwaukee Pretzel fundraiser. Could we do it at a different part of the year? They give 50% back. Sell for 3 weeks, then delivery 3 weeks later. We could do it the end of the year to then promote the Pretzel Run for the following school year. April?
- ii. Pledges for dunk tank. Pledges are light. Positive feedback on competition between classes. Also pep rally was great last year.
- iii. Questions on sponsors and donating money. Need to streamline. Hoping Sarah Pandl can help with this.
- iv. Need to push registration at school & church
 - 1. Banners & yard signs – if not made yet, we should have them say the 2nd Friday in September (instead of the actual date), so we can reuse them.

D. Auction Update

- i. Chairs are still looking at venues; They have an auctioneer confirmed.
- ii. Cancelling contract with Greater Giving, new platform about \$1000 additional annually – hoping to negotiate the price

E. Summerfest Update

- i. \$26,171 before cash tips raised (a little more than last year)
- ii. Thank you to all who volunteered!!
 - 1. The 4th is always the hardest to get volunteers.
- iii. Specifically on the 4th, should/could we change it to 2 hour shifts? Would we be able to get more volunteers if only 2 hour commitment specifically on this day?
- iv. Issues with closers that have never done it before.
- v. David will chair again.

F. Communications Update

- i. Goal is reduce grade ambassadors communication
- ii. Talk about getting rid of GroupMe except for 4k?
 - 1. Issues with GroupMe with what people are saying and who is monitoring.
 - 2. Could a parent outside of H&S initiate a group message for parents in the grade in place of GroupMe. But would it make it more gossipy?
 - 3. GroupMe has helpful info and reminders for parents, so there are some concerns if get rid of it altogether

4. There are several facets - Facebook, Instagram, etc - with current parents but no staff member to monitor it to make sure that it is only current parents.

G. Parent Preview Nights

- i. H&S representation needed – Erin is attending

H. Red Envelope

- i. Need additional communications sent
 1. QR code at parent preview night, meet your teacher, book sale in the library, back to school coffee
- ii. Starting donations at beginning of year-link in website/newsletter
- iii. Goal amount (\$24, 000 raised last year) requested donation of \$100 per child
- iv. Current enrollment number about 240?
- v. Separately, need to stock the teachers lounge before school starts

I. Socials: Event Wrap-up/Pass off to Event Leads/Change description on sign-ups from lead/chair?

- i. Ask for timeline/vendors used to send to following year lead, feedback for increased guidance to event chairs – suggestion for a feedback form

J. Volunteers Update

- i. Beginning of school year needs- flyer out with QR code on parent preview nights, likely along with Pretzel Run flyer
- ii. Boswell – is there an issue with signup genius volunteers for this?
- iii. Waiting on Trunk or Treat update before creating sign-up genius
 1. 8th grade is semi-doing this
 2. Date tentatively scheduled for Tuesday, October 21

K. Enrichment Update

- i. Feedback for 3-4 musical chairs to volunteer and take on production, rehearsals, sets, etc
 1. Date is staying the same - already pre-approved.
 2. Ms. Stefaniak would like to be more involved. It was chaos last year.
 - a. Need to have more rules around cell phones during practice.
 - b. Could we pay overtime for staff member to stay until parent volunteers can arrive? Need something to get the kids energy out.
- ii. Need poster frames to display posters from the last two years - - need to make sure they match
- iii. Battle of the Books waiting on confirmation from leads
 1. Need to ask Jackie if she can lead it or Maggie Kowalski?

L. SAC

- i. Need some clarity with how we need help from marketing & development and who should deliver the communication
- ii. Need list of sponsors for Pretzel Run, etc.

Next meeting is September 17th at 6:30 in the Gathering Room