

St. Robert School Advisory Commission

Minutes from September 10, 2025

Present:

Fr. Enrique Hernandez, Pastor
Lucas Stangler, Principal
Katherine Murray, Member/Chair/Marketing Committee Chair
Meg Pasternak, Member/Development Committee Chair
James Potter, Finance Committee Liaison
Jacqueline Prater, Member
Kevin Casper, Member
Kristin Hansen, Member
JoAnne Reardon, Member
Kristin Merry, Member
Anne Jackson, Member/Secretary
Scott Waggoner, Parish Liaison
Caitlin Martell, Home & School Association Liaison

Not Present:

David Borowski, Athletic Board Liaison
David Clark, Member

Guests:

None

OPEN SESSION

1. Call to Order at 6:05PM (Katherine Murray)
2. Prayer (Lucas Stangler)
3. Administrative
 - New Committee Member Welcome and Introductions
 - Election of Vice Chairman and Secretary:
 - Meg Pasternak, Vice Chair
 - Jackie Prater, Secretary
4. Principal's Report (Lucas Stangler)
 - Enrollment Update:
 - 252 students enrolled, budget was 250. Down from 260 last year.
 - SNSP (Special Needs Scholarship Program) Update:

\$280,000 was budgeted amount for SNSP, a couple more students than planned in the program.

The scholarship amount was increased per student by DPI.

We are confident we will hit that budgeted number.

5. School Safety

Many procedures/drills are currently in place; many of which are being practiced this week. Fire/tornado/lockdown.

Staff is being trained further in the ALICE program this year.

Shorewood PD suggested an app for staff usage which is in place.

Shorewood PD also suggested a soft lockdown be put in place, all students/staff inside the building until told otherwise.

Lock and learn is also in place, clears hallways, teachers have kids in classroom with secured doors.

Safety in the church is next high priority, discussions are being had to secure a plan for safety and drills for the kids.

6. Review of Strategic Plan 2025-2028

Strategic Priority 1: Develop holiness in our students.

Objective 2: Develop virtue program

Each month a different virtue plans to be highlighted.

Each teacher will give students in the school recognition for demonstrating a virtue. The students can be recognized at Mass at the end of the month.

Strategic Priority 2: Define, measure and foster academic excellence

Objective 2: Measure Student Success through school-wide goals.

Discussion on potential goals for i-Ready and Wisconsin Forward results in Math and Reading/ELA for the end of 2025-2026.

Strategic Priority 3: Create an annual communication plan for parents.

Objective 1: Define and Develop a Structured Communication Plan

Ideas include:

Weekly Newsletters that are informative with detailed announcements and updates.

Social Media, creating a calendar with a balance of marketing and positive story sharing.

Parent Preview Nights to define structure of how the school functions; introduce parent involvement through various groups: Home and School, SAC, Finance, Athletics.

State of the School Meeting, to update school community on school performance and happenings.

CLOSED SESSION – SAC Members and Liaisons

7. New/Ongoing Business

Apptegy - Still looking into an app to personalize information for our school's needs.

Lucas is still in discussions about whether or not this will benefit us. More research is

needed to determine it's value but this is a longer term project that likely will not come to fruition this year.

8. Board Reports

Development Committee Report (Meg Pasternak)

Committee is lean, more people are needed for execution.

Discussion on combining Development Committee and Stewardship Committees.

Marketing Committee Report (Katherine Murray)

\$10,000 grant from the Archdiocese for marketing for this year.

SEO work was done over the summer and engaged with the marketing consultant that was assigned to us as part of the grant.

New chair for committee is needed as well as some staff representation.

9. Liaison Reports

Pastoral Council (Scott Waggoner)

Jubilee year, pilgrimages scheduled to Holy Hill, Cathedral, etc. Working to coordinate different sites for celebration.

Finance (James Potter)

Looking into a cross-functional committee scenario to be more effective and work on getting out of the deficit.

A loan was taken out for the boiler and will be repaid by the capital campaign.

\$1.7 million in pledges for the Love One Another capital campaign.

Home & School (Caitlin Martell)

Summerfest raised \$26,000 this summer.

25/26 Auction Chairs are secured.

Pretzel Run is this Friday.

Trying to be proactive with the Red Envelope Fund with an early start.

Athletics (Dave Borowski)

None

10. Pastor's Comments

None

11. Closing Prayer

Meeting Adjourned at 8:25 pm.