

St. Robert School Advisory Commission

Minutes from December 10th, 2025

Present:

Lucas Stangler, Principal
Meg Pasternak, Member/Development Committee Chair
Jacqueline Prater, Member
Kristin Merry, Member
James Potter, Finance Council Liaison
David Borowski, Athletic Board Liaison
Caitlin Martell, Home and School Association Liaison
Kevin Casper, Member
Fr. Enrique Hernandez, Pastor
Matt Mokrihisky, Parish Council Liaison
Mary Ann Popalisky

Not Present:

Katherine Murray, Member/Chair/Marketing Committee Chair
Kristin Hansen, Member
JoAnne Reardon, Member
Scott Waggoner, Parish Council Liaison
Anne Jackson, Member
David Clark, Member

OPEN SESSION

1. Call to Order and opening prayer at 6:05 PM
2. Principal's report
 - Letters of intent for 2026-2027 school year have been sent out to staff and are due before Christmas break.
 - The boiler project is still not fully complete and final payment being withheld until it is finished.
3. Review of Strategic Plan
 - Father Enrique has approved what was proposed and made some additions for Lucas to add. Presentation of the whole plan will come out soon.

Strategic Priority 1: Develop holiness in our students

Objective 1: Enhance service and charity

- Proposed idea to require service hours for students (especially in middle school). Mary Ann Popalisky and Jackie Prater to discuss with Chris Stefaniak.
- First service project was completed with the school-wide Thanksgiving food drive.

Strategic Priority 4: Implement evaluation process for school leadership

Objective 1: Create a process led by the pastor for meaningful feedback

- Fr. Enrique said staff will be given a form to give feedback on principal performance in January. Father will analyze data and meet with the principal regarding any feedback.

CLOSED SESSION – SAC Members and Liaisons

4. Liaison Reports

Caitlin Martell- Home and School

- Auction Update- request for a weekly school Auction Update email due to the new things being introduced this year (Stock the Bar party, uniform passes, Scholars vs Collars game, etc)
- A plan was suggested to have the Auction chairs talk to the crowd at the Christmas program.
- Maggie Z is working on Open House volunteers; also seeking volunteers for Vocation Stations during Catholic Schools week
- Red Envelope Fund donations came in over goal. Discussion regarding the percentage of families that participated. H&S will look into engagement and if the model needs to pivot to be more successful.

Dave Borowski- Athletics

- Basketball season has begun! Teams for each grade level
- 2nd year of Bobcat Bucketfest, harder to find girls teams to compete
- Difficult to find parents to volunteer at athletic events. Proposed financial contribution to opt out.

James Potter- Finance

- SNSP audit completed
- Transitioning to Lauber accounting for bookkeeping
- Starting to discuss 26-27 budget process

Matt Mokrihisky- Parish

- Group learned about Liturgy of the Hours, focus on making prayer a present part of your day
- Volunteers needed for all Christmas masses

5. New and Ongoing Business

- Plan to open registration early for returning families (one month time period) with the clear indication that if you are not registered within this one month window, your seat is not guaranteed
- Looking ahead for class sizes next year: The current 4k class has 25 kids. The current 5K class has 30 kids. 6th grade currently has 30 kids. Discussion regarding class sizes and communication. Members suggest that the decision be made clear and concise.

6. Committee Reports

Development Committee (Meg Pasternak)

- Database Transition: The focus to ensure \$1,250 parish commitment has been completed by parishioner families is in progress (Sarah Pandl handling).

7. Pastor's Comments: None

8. Closing Prayer

Meeting Adjourned at 7:45 PM