

January 21, 2026

H&S MEETING AGENDA

START TIME: 6:35PM

Attendees: Erin Mokrohisky, Margaret Dorsey , Caitlin Rafaelidys, Mary Ann Popalisky , Alexa Thiet, Constance Metscher , Sarah Cliff, Claire Woodall-Vogg, Maura Darnieder, Catherine Troncone, Cory Wycklendt, Sarah Pandl

1. OPENING PRAYER

2. PRINCIPAL'S REPORT — CHRIS STEFANIAK

3. ADVANCEMENT/DEVELOPMENT — SARAH PANDL

A. Push Pay

- i. Looking for others to learn the system – Cory offered to learn the system
- ii. Created QR code for tips for Trivia Night
 - 1. Can create QR codes for other events
 - 2. Everything for the Auction goes through One Cause
 - 3. Need QR code for tipping at the bar

B. Sponsorship

- i. Where is sponsorship information being stored?
 - 1. We have it for Pretzel Run.
 - 2. Maura is working with Sarah on this to make sure we have the list for events.

4. MAIN AGENDA ITEMS

A. 2026-2027 calendar

- i. St. Nick Party – December 5th
- ii. Pretzel Run – 2nd Friday in September again?
 - 1. Would have issues on Thursday nights too with middle school kids
 - 2. Would be nice to get more sponsorship in the community
 - 3. Decided Sept 11 for Pretzel Run

- a. Will request byes for volleyball games – It would be easier if the volleyball games were close if they cannot get a bye week.
 - iii. Emerald Auction – March 6 or March 13 next year
 - iv. Trivia Night? -- Switch so it isn't the same night as Marquette & DSHA events
 - v. Mother/Father/Daughter/Son events TBD
- B. Approve Meeting Minutes from December - approved
- C. SAC Report
 - i. Principal said strategic plan will be coming out soon
 - ii. New students started – **Need onboarding process when students start mid-year. No one helping with new student/parent engagement was notified of the new students starting mid-year.
 - iii. Need a sub for Mrs. Powers
 - iv. Marketing committee working on the website
- D. Treasurer Report
 - i. Needed access to Push Pay and One Cause to handle December financials. Working on financials and will send out.
- E. Auction Update
 - i. Might be helpful to have a point person which would be VP of Fundraising for all the major events.
 - 1. Joe and Meg were so involved at the auction the last year which helped for the auction this year.
 - 2. If a chair from the previous can be a point of contact the following year?
 - a. Hard to get 'chairs in training' for the following year. Instead, could the chairs of the current year help as a point of contact for the new chairs the next year?
 - ii. Golden Ticket
 - 1. Don't have a separate volunteer that signed up. Chairs are handling.
 - 2. Plan to sell on Sunday at Catholic Schools Week
 - a. Everyone needs a physical ticket – make sure that is communicated so people are aware when purchasing.
 - 3. All the live auction items will likely be included in Golden Ticket
 - a. Right now have 6 live auction items
 - i. Wine, cabin, puppy, exclusive resorts, Lupe & Iris, Vermont
 - 1. Should we have an email go out with all the live auction items ahead of time?
 - iii. Auction items

1. Over \$1k, have those live more than a week in advance? Other items will be available a week in advance.
 - a. Gives people time to coordinate with other families if they want to both chip in for live auction items.
- iv. Acquisitions
 1. Good/new ideas of donation items
 2. Direct messaging is effective
 3. Should put in parish announcements, bulletin and sell raffle tickets at the back of mass.
- v. Better to have everything go through One Cause vs. cash so that it is easier to track.
- vi. Sponsors are coming along
- vii. End of the auction ends at 10:30 and then booked the side of Camp (could go at 11pm).
 1. Can we go longer? So there is more time with the dj/dance floor.
 2. Can we clean up the next morning vs needing to have everything cleaned up the night of?
- F. Community
 - i. Catholic School's Week- teacher grab and go? – not needed
 1. Will get breakfast items for teachers on Friday
- G. Musical Update
 - i. Supervision after school
 1. Chris will be actively involved in this.
 2. There will be a no phone policy
 3. Practice will start at 3:15
- H. Pretzel Run – chairs, date for permits and Pretzel sales with sign-up release
 - i. Milwaukee Pretzel Company - work with them to promote Pretzel Run?
 - ii. September 11 decided for Pretzel Run.
 - iii. Chairs are confirmed.
- I. Miscellaneous
 - i. H&S Closet – Lucas requesting school office check-in, can we continue with previous parish office check-in with Debe?
 1. Some weren't aware there were keys to the closet in the school office. Will do this going forward.
 - ii. Bylaws for board and different policies including some auction guidelines need updating in 2026- currently working on update for bylaws and will send to Becca
 - iii. Spirit store - do we stock any extras for sale or for acquisitions team?

1. Would be expensive to open the ordering period

J. Home and School Board Openings for 2026-2027 school year

- i. SAC Liaison – Maura would consider this.
- ii. President- ???
- iii. VP Fundraising – Sarah could do this but then would need VP Socials/ New Family Engagement filled
- iv. Assistant VP Communications – don't need that position?
- v. Assistant VP Volunteers – don't need that position?
- vi. Do we need VP of Enrichment? Or can VP of Volunteers take on more responsibilities?
- vii. We should look at the different positions and see if any can be combined or change how the responsibilities are grouped since we are having a harder time filling all the positions.